**Application for Publication Honorarium**

**Date:**

**To**  
Director,  
Center for Research and Innovation (CRI)  
R. P. Shaha University

**Subject:**  
Application for Publication Honorarium

**Respected Sir,**

I am writing to request the publication honorarium as per the guidelines of Center for Research and Innovation (CRI). I, [Your Full Name], an academic staff member at the [Your Department/School Name], have recently published a research article/paper. I am submitting my application for the honorarium and attached the published paper along with this application. I haven’t receive any honorarium for journal publication in this fiscal year.

Below are the details of my publication:

| **Serial No.** | **Paper Title** | **Author List** | **Journal Name** | **Publication Date** | **Publisher & Website** | **Journal Status** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | [Title] | [Author Names] | [Journal Name] | [Date] | [Publisher & URL] | Q1/Q2/Q3.../Peer-reviewed |

I would appreciate your kind consideration in granting the publication honorarium for my contribution.

**Sincerely,**  
[Your Name]  
[Your Position/Title]  
[Your Contact Information]

**Enclosures:**

1. Publication details with relevant documents.
2. Proof of journal status